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Parks and Recreation Minutes 06/14/2005

Park & Recreation Commission Meeting

June 14, 2004

7:00 p.m. Senior Center

Approved Meeting Minutes

Members Present: Joe Carabello, Nancy Campbell, Tom Caccavarro,
Leslie Mayer, Don Vitters

Staff Present: Laura Munsey, Jon Jalbert and Patsy Kraemer

Minutes Recorded: Jonathan Jalbert

1. May minutes were handed out tonight and Mr. Jalbert apologized for their tardiness.
- a. MOTION TO ACCEPT MAY MINUTES NANCY CAMPBELL, SECONDED BY TOM CACCAVARO. APPROVED 3-0
2. Mr. Carabello updated the commission on the Transportation Committee Report on Thorndike. The BOS approved an evaluation to be completed in that area for access, exiting and parking. Mr. Carabello met today with the engineering department and they will try and figure out a way to have more parking and better access. Mr. Carabello will keep the commission up to date on this project.
3. Rink Fees: We have successfully obtained the Rink Lease. Not every community got the lease, and we made a good case. The State has a lot of requirements how we use it, and in the first few years will require audits to make sure we adhere to the lease. We have to add additional public skate, and additional prime hours will be done. Public Skate may be on Saturday from 4-6. Capital investments over the next 20 years were discussed. After the first five years the town will start paying rent to the state.
4. Fee Increases \$15/hour across the board which will allow us to build up reserves to be used for Capital. Rates for youth and high school to \$165 max and adults and non residents \$180. No \$ currently in the reserves. Currently we are in a tiered system. Mr. Caccavaro encouraged Mr. Jalbert to sit down with the Capital Committee in August to see if some of these improvements can be worked into the Capital Plan. Changes will be made to the concession stand. The icetime draft is being done and will be done at the July 13th meeting. The major 3 user groups have already had a meeting. This meeting will be a public meeting. Gender equity was discussed and ultimately we will support the terms of this contract.

Concern about making of the ice and ice condition and personnel regarding cleaning at the end of the season was discussed briefly.

Profitability of the concession stand was dramatic, which was due to the following reasons; change in hours, open only at profitable times, institution of rec trac, inventory control and the improved accountability of the staff.

MOTION MADE BY TOM CACCAVARO, 2ND BY DON VITTERS. THE PARK AND RECREATION COMMISSION APPROVES THE PROPOSED INCREASE FOR THE VETERAN'S MEMORIAL RINK FOR THE 2005-2006 SEASON.

5-0 UNANIMOUS

Robbins Farm. Mr. Carabello thanked Ms. Mayer for her work on planting of trees at Robbins Farm. The location for the Jaffee Memorial Tree will be placed in an area to be determined by Mr. Vitters, and Carole Johnson's office. DPW will move the rock.

The friends group have been working with the Commission on all plantings. The slide is being repaired.

Reservoir Dam. Res Committee was taken on a tour of the project. Project 50% complete. Project is on time and on budget. Possibility of opening a greater portion of the parking lot.

North Union surfacing is being worked on with Dominic. Spy Pond looks terrific and will be well received. Hardy School visited the site and Mr. Vitters and Mr. Jalbert attended. The boat ramp is functional for emergency use, and the fire department has a key. Water treatment was done on the pond. There are three trees that may need replacement around the parking lot at Pond Lane. Mr. Dodge will be consulted.

MOTION MADE BY DON VITTERS, TO ACCEPT APPLICATION # 6 FOR SPY POND CAPITAL PROJECT. MADE BY DON VITTERS, 2ND BY TOM CACCAVARO.

5-0 UNANIMOUS

Crosby Tennis Courts. Testing agency was hired to do a survey and compaction was recommended. Binding piece has been installed. Fencing going up. Tree was removed. Resident offered to maintain the grass area and it will be loamed and seeded rather than gravel.

MOTION MADE BY TOM CACCAVARO , 2ND BY DON VITTERS, TO APROVE APPLICATION # 1 AND CHANGE ORDER 1 FOR CROSBY TENNIS COURTS CAPITAL PROJECT.

5-0 UNANIMOUS

Waldo and Locke contract was awarded to Emanoil. Town of Arlington is in charge of demolition. Construction fence should be up this week. Demolition on Waldo should start by the end of the week. Larson has estimate on play equipment and the order should be placed at this time for financing and delivery schedules. Mr. Jalbert will contact Mr. Fischer. Mr. Jalbert will discuss financing options with the Town Manager regarding current Capital Projects.

Mr. Jalbert will forward to the commissioners the current site visit schedules

Leonard Design would like to start the week of the 20th for Menotomy Rocks Park and Bishop field.

Field Maintenance and User Fees. Meeting on Thursday June 16th. Mr. Caccavaro stated the SCIC will meet over the summer.

Open Space will have a meeting Hills Hill on the 29th of June. Abutters have been notified. A letter went to John Maher regarding a local contractor who is taking over land at the bike path.

Conservation

The Stewards of Turkey hill have requested signage at the entrances at Brand, Gay, and Dodge Streets that have signs to state: ARLINGTON CONSERVATION LAND. Signs are metal 12" x 12". Mr. Caccavaro requested clarification if this property is designated as Conservation Land. Ms. Mayer will follow up with Mr. White of the Conservation Commission.

Breast Cancer Three Day Event. Town Manager had all departments involved. Selectment approved it last Monday. Walk through with Director to make sure of logistics, portapotties, etc. All food permits need to go through the fire department and board of health

MOTION MADE BY LESLIE MAYER, 2ND BY NANCY CAMPBELL TO APPROVE THE SPECIAL PERMIT REQUEST

FOR THE THREE-DAY BREAST CANCER WALK AT BUZZELL AND MAGNOLIA FIELD.
5-0 UNANIMOUS.

Mr. Diloreto requested the delay to the Buzzell renovation, for the possibility of needing the fields for Arlington High School in case Pierce is not finished. It is recommended a feasibility study might be conducted.

The Park Commission will meet in July.

Meeting Adjourned at 9:00 pm